DAY ONE (includes Breakfast, Lunch and Breaks)

October 6, 2016 (7.5 CPE)

8:00 – 8:25 Registration, Continental Breakfast & Networking

8:25 – 8:30 Welcome
- Kristine Adams-Wannberg, Senior Management Auditor, City of Portland (OR)
- Larry Stafford, Audit Services Manager, Clark County (WA)

8:30 – 9:00 Keynote: Getting the Most Out of Your ALGA Membership?
(Field of Study: Auditing-Governmental)
- David Givans, County Internal Auditor, Deschutes County (OR), ALGA President

Whether you are a new staff person or a veteran audit executive, you can get value from the ALGA resources available to you. Learn what information and resources can be utilized in your next audit, in professional development, and in managing your organization.

9:00 – 9:50 Where is My Data? (Field of Study: Auditing-Governmental)
- Elliot Shuford, Senior Management Auditor, Metro (OR)

This presentation provides theory and discussion about GIS in auditing as well as some practical tips for using ArcGIS.

9:50 – 10:05 Networking Break

10:05 – 10:55 Housing and Homeless Services: Best Practices, Challenges, and Audit Lessons Learned
(Field of Study: Auditing-Governmental)
- Fran Davison, Senior Management Auditor, Multnomah County (OR)
- Marc Rose, Senior Management Auditor, Multnomah County (OR)

The Multnomah County Auditor’s Office will discuss their audit of county housing assistance programs, which culminated in two reports, one of which was an interactive inventory (Tableau) of housing assistance programs. The presentation will cover the recent and current environment of housing assistance in the County, including a discussion of how the system is evolving; delve into how the auditors parsed complex programs to arrive at service levels; highlight some best practices of housing assistance; and cover some of the challenges the auditors identified, in terms of system performance and delivery.

11:05 – 11:55 The Effect of Public Records Requests on State and Local Governments
(Field of Study: Auditing-Governmental)
- Sohara Monaghan, Senior Performance Auditor, Washington State Audits Division (WA)
- Tania Fleming, Senior Performance Auditor, Washington State Audits Division (WA)
- Patrick Anderson, Performance Auditor, Washington State Audits Division (WA)

This presentation will examine a study that identifies information about the nature and volume of public records requests governments receive and the costs they incur fulfilling them. The study also identifies challenges governments face with public records requests, statewide policies other states have adopted to address similar issues, and practices governments can use to effectively manage and disclose public records.

11:55 – 12:55 Lunch (provided)

12:55 – 1:45 Ethical Adventures in Auditing (Field of Study: Auditing-Governmental)
- Larry Stafford, Audit Services Manager, Clark County (WA)

An interactive session examining the ethical dilemmas faced by auditors. Requirements and guidance will be identified and discussed as well.
1:45 – 2:00 Networking Break

2:00 – 3:40 Taking Turns Putting on the Fraud Goggles (Field of Study: Auditing-Governmental)
   • Arnold Perez, Internal Auditor, Clark County (WA)

   Can you and your team spot the fraud? Work through real-world scenarios and find far-flung fraudsters.

3:40 – 3:55 Networking Break

3:55 – 4:45 Two Years Later: Impact of the City of Portland Payment Card Data Security Audit
   (Field of Study: Auditing-Governmental)
   • Alexandra Fercak, Senior Management Auditor, City of Portland (OR)

   It has been two years since the audit of City of Portland’s payment card data security was published in November 2014. Since then the city has dedicated significant resources to work on implementing the audit’s recommendations to comply with the Payment Card Industry Data Security Standard. This session will provide an overview of the audit, and what the city has accomplished.

DAY TWO (includes Breakfast, Lunch and Breaks)

October 7, 2016 (7 CPE)

8:00 – 8:30 Registration, Continental Breakfast & Networking

8:30 – 10:10 Audit Writing and Communications Workshop, Part 1
   (Field of Study: Auditing-Governmental)
   • Emily Jacobson, Communications Specialist, City and County of Denver (CO)

   This four-hour workshop is designed to help you communicate your audit findings using clear, succinct, and compelling language. Presented using a combination of lecture, examples, and exercises, you will learn to develop reports that are easy to navigate and comprehend.

10:10 – 10:25 Networking Break

10:25 – 12:05 Audit Writing and Communications Workshop, Part 2
   (Field of Study: Auditing-Governmental)
   • Emily Jacobson, Communications Specialist, City and County of Denver (CO)

12:05 – 1:05 Lunch (provided)

1:00 – 2:40 Assessing the Safety of Washington’s Prisons (Field of Study: Auditing-Governmental)
   • Michael Huynh, Performance Auditor, Washington State Audits Division (WA)
   • Tyler Benson, Performance Auditor, Washington State Audits Division (WA)
   • Shauna Good, Senior Performance Auditor, Washington State Audits Division (WA)

   The Washington State Auditor’s Office consulted with subject matter experts to evaluate the safety of all of Washington’s prisons. Through on-site visits at each facility, we reviewed procedures, compared processes to leading practices, held focus groups, and conducted a survey of all prison staff. We will review each of the steps we took in our analysis.

2:40 – 2:55 Networking Break

2:55 – 3:45 So You Want to Survey? Yes/No (Field of Study: Auditing-Governmental)
   • Bob MacKay, Senior Management Auditor, City of Portland, OR

   So, you think you want to conduct a survey, but are not quite sure what things you should consider before embarking on this adventure? In this session, the presenter will discuss questions to ask and options to consider regarding surveys, along with a lessons learned and useful tips.
Registration Information

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Online registration is available by clicking on the following link: Register

Full refunds are available for cancellations on or before September 16. Refunds of 50 percent will be allowed for cancellations on or before September 30. After this date, no refunds will be granted. Substitutions are always permitted. Questions or concerns may be directed to ALGA Member Services, 449 Lewis Hargett Circle, Suite 290, Lexington, KY 40503, (859) 276-0686.

Location
The Portland Building, Conference Room C
1120 SW 5th Ave
Portland, OR 97204

Click HERE for Google mapping.

Parking and Transit
There are numerous parking options within a few blocks of The Portland Building that are approximately $15 - $20 per day.

There are multiple TriMet Max (light rail) stops within a couple of blocks of the Hilton Portland.

Accommodations
We are not currently holding a block of rooms at this time. The nearest option is the Hilton Portland and Executive Tower located at 921 SW Sixth Avenue. The number to call is (503) 226-1611. Visit their website HERE.

CPE
14.5 total CPE over two days

Learning Objectives
At the conclusion of this training, participants will be able to:
- Identify and understand how methodologies used in program evaluation and fraud identification can be applied to government auditing
- Understand methods for increasing the impact of audit reports
- Identify ways to improve writing audit reports and communications

Level of Knowledge
Overview. All levels of government auditors from director to entry level staff are encouraged to attend.

Delivery Method
Group-Live

Advance Preparation
No advance preparation is required. This is a paperless training, and electronic training materials will be available for download or printing prior to the event on the ALGA website. WiFi will be available during the event, but participants may wish to download and/or print your materials prior to the event.

The Association of Local Government Auditors is registered with the National Association of State Boards of Accountancy (NASBA) as a sponsor of continuing professional education on the National Registry of CPE Sponsors. State boards of accountancy have final authority on the acceptance of individual courses for CPE credit. Complaints regarding registered sponsors may be submitted to the National Registry of CPE Sponsors through its website: www.learningmarket.org.